

Halcyon Village Homeowners Association, Inc.

Dear Halcyon Village HOA Residents,

I hope this letter finds you well.

According to our by-laws, it is a requirement to hold annual elections for key positions on the Board. This year, there will be one (1) open position to fill the vacant position of Pat Hanlon to serve a two (2) year term according to the Bylaws. Robin Snow and Brian Richey will be serving out their second-year term in 2025.

The election for the Board of Directors process will be conducted via mail-in ballot in accordance with the Bylaws.

Nominations and election voting will happen by candidate application and ballots will be mailed and emailed to each owner along with the annual meeting notice.

All nominations will be accepted in the manner described below, and once all nominations are timely received and verified for eligibility, the Board will distribute a ballot to all owners with specific voting instructions. All voting will be conducted by mail-in ballot prior to the Annual Meeting to be held on October 30, 2024. Information on the Annual Meeting will follow with the mail-in ballot that we will mail and email to all owners.

Director candidate nominations will be accepted only on the attached Candidate Application & Biography form. The Candidate Nomination Application must be received by the Association by **5:00 p.m. on September 22, 2024** by email to the Association's managing agent, Carrie Neville at cneville@cmacommunities.com.

To be eligible to be a candidate for election to the Board, the nominee, at 5:00 p.m. on September 22, 2024, must be a verified owner within the Halcyon Village HOA or spouse or cohabitant of a Lot owner and not more than 30 days' delinquent in the payment of any charge owed to the Association.

After 5:00 p.m. on September 22, 2024, the Association will review all timely received Candidate Applications and biographies, will confirm eligibility of candidates, and will prepare a ballot including voting instructions, all eligible candidates, and a biographical summary for each eligible candidate (the "Ballot Package").

If you have questions about candidate nominations or the voting process, please contact the Board or the Association's managing agent, Carrie Neville.

Your participation in this process is crucial, as it ensures a fair representation of our community's diverse perspectives and interests. We look forward to a successful election and appreciate your ongoing support in making Halcyon a thriving and harmonious community.